



Provider Access Policy 2020-21

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Provider Access Policy

1.0 Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to students at the Academy for the purposes of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

2.0 Student Entitlement

Students in years 7-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

3.0 Management of provider access requests

3.1 Procedure

A provider wishing to request access should contact:

Mr Hayden Smith, Head of Careers

Telephone: 01225762686 ext.257

Email: hos@clarendonacademy.com

The Head of Careers alongside the member of SLT overseeing careers and the Headteacher will have the final say on whether providers are appropriate for the activity(ies) which they wish to attend.

3.2 Opportunities for access

A range of events, integrated into the Academy careers programme, will offer providers an opportunity to speak to students and/or their parents:

| | Activities |
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| Year 7 | <ul style="list-style-type: none"> • Police Talk - How a criminal record can affect future employment. • Careers Tutor Programme • Careers Guidance - Group sessions to raise aspirations • Year group visits |
| Year 8 | <ul style="list-style-type: none"> • Aspirations Day where a wide range of employers are invited to share what their jobs entail, how they got to where they are and other routes to similar positions. • Aspiration Workshop by self-employed business person • Exploration of roles and working life through Real Life Game topic in BV • Careers Tutor Programme • Year group visits |
| Year 9 | <ul style="list-style-type: none"> • Presentation on Journey into careers • Fire Services presentation • Careers Tutor Programme • Bath and Bath Spa University Trip • Careers Guidance - Group Options sessions • Year group visits • Options Evening |
| Year 10 | <ul style="list-style-type: none"> • Work Experience (Health and Social Care Students) • Work Place Visit • Apprenticeship Fair • Mock Interviews (by employers) • Careers Tutor Programme • Trip to Wiltshire College and University • NHS Careers Trip • Careers Guidance - 1:1 • Year group visits • Parents Evening |
| Year 11 | <ul style="list-style-type: none"> • Apprenticeship Fair • Sixth Form Taster Day • Careers Tutor Programme • NHS Careers Trip |

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| | <ul style="list-style-type: none"> • Careers Guidance - 1:1 • Year group visits • Parents Evening |
| Year 12 | <ul style="list-style-type: none"> • Apprenticeship Fair • Bournemouth University Trip • Apprenticeship Talk • Oxford University Trip • Careers Tutor Programme • Careers Guidance - 1:1 • Year group visits • Parents Evening |
| Year 13 | <ul style="list-style-type: none"> • Apprenticeship Fair • Careers Tutor Programme • Careers Guidance - 1:1 • Year group visits • Parents Evening |

Please speak to Mr Smith to identify the most suitable opportunity for you. The Academy policy on safeguarding (please see our website) sets out the Academy's approach to allowing providers into the Academy as visitors.

3.3 Premises and Facilities

The Academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers (Mr Smith). Providers are welcome to leave a copy of their prospectus or other relevant course literature for the careers office.

4.0 Roles and Responsibilities

4.1 Governors

Governors will monitor the implementation and ongoing compliance with the requirements of this policy. The policy will be reviewed by Governors every three years.

4.2 Headteacher

The Headteacher will ensure that the school will, in line with its implementation of the Careers Education, Information and Guidance Policy, ensure that the Head of Careers is following this policy and all related careers policies to give the best opportunities for our students futures.

4.2 Head of Careers

The Head of Careers will:

- engage with providers and with the school's Careers Guidance provider to organise lessons, events and presentations for students to help them to improve their understanding of technical and vocational education opportunities and apprenticeship opportunities.
- work with the school's Careers Guidance provider to monitor students' career decision making and planning to ensure that they have appropriate education and training pathways to follow post-14, post-16 and post-18.
- regularly disseminate information about technical and vocational education and apprenticeship opportunities.
- ensure that students at Key Stage 3 have at least one encounter with an employer each academic year.
- ensure that students at Key Stages 4 and 5 are offered a number of encounters with employers each academic year.
- parents of Key Stage 4 and 5 students are offered a number of encounters with employers each academic year.
- organise a range of opportunities for providers to visit the school and discuss technical and vocational education, apprenticeships and employment with students across Years 7 to 13
- provide information about post-14 providers is given to students identified by the Senior Leadership and Pastoral Teams as potentially benefitting from technical or vocational learning routes at Key Stage 4
- provide information about post-16 providers offering technical and vocational education and local employers offering apprenticeships is given to all students in Years 10 and 11 to help them to make informed choices about education and training post-16
- provide information about Higher Education providers and providers of apprenticeships, higher apprenticeships and degree apprenticeships is given to all students in Years 12 and 13.